

BUTLER POLICE DEPARTMENT

CITIZEN COMPLAINT PROCEDURE AND FORMS

Dear Citizen:

The public's trust, confidence and support are vital to successful police service. The public is entitled to have ready access to the police administration that is sworn to serve them. This access will help foster public understanding and acceptance of police procedures and aid in the detection or correction of improper or undesirable practices.

Complaints against Butler Police Department employees may be filed by contacting the Police Chief and giving all details regarding the incident.

When the complaint investigation is completed, the Police Chief will review the case and determine a course of action. You will receive a written response or phone call of the results of the investigation.

If you are not satisfied with the Police Chief's decision, you may appeal the matter to the Mayor.

Jimmy D. Huckeba
Chief of Police

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A PEACE OFFICER FOR ANY IMPROPER POLICE CONDUCT. IF IT IS DETERMINED THAT YOU HAVE FILED THESE ACQUISITIONS IN FALSE PRETENSE, CHARGES MAY BE FILED AGAINST YOU. BY SIGNING BELOW, I CERTIFY THAT THIS STATEMENT IS TRUE AND CORRECT.

COMPLAINANT

DATE

BUTLER POLICE DEPARTMENT
CITIZEN COMPLAINT FORM

Today's Date: _____

Date and Time of Incident: _____

Your Name: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

Location of Incident: _____

Name(s) of Police Employee(s) Involved: _____

Name of Witness: _____

Address: _____

Home Phone: _____ Cell Phone: _____

LIST ADDITIONAL WITNESSES IN NARATIVE

DO NOT WRITE BELOW- FOR DEPARTMENT USE ONLY

Chiefs Comments/ Actions: _____
